

Friends of Linn Park

CONSTITUTION 2017

1. Name

The name of the association shall be Friends of Linn Park.

2. Aim

To protect, improve and promote the green space generally known as Linn Park.

3. Objectives

The association will fulfil the aim by:

1. Promoting the health and well-being of the residents of the area and by working together as residents regardless of age, ethnic origin, ability, sex, belief or political affiliation recognising the value of our many differences.
2. Involving local people in improving the area of Linn Park.
3. To raise awareness of Linn Park, its heritage and biodiversity
4. To carry out and promote both environmental improvement and practical conservation, to educate, encourage and support the local population in environmental practice by working with statutory and non-statutory agencies.
5. To assist with the regeneration of Linn Park
6. Promoting sport, community recreation and play facilities.
7. To raise funds and receive contributions where appropriate to finance the work.
8. To publicise and promote work.
9. To lobby for Linn Park, on a local, national and international level.
10. Make rules and standing orders for categories of members and their rights.
11. Organise meetings, training courses and events.
12. Work with similar groups and exchange information and advice with them.

13. Take any action that is lawful, which would help it to fulfil its aims.
14. Open bank account(s).
15. Take out insurance where required.

4. Membership

- a. Membership of Friends of Linn Park shall be open to anyone (from the age of 14 years upwards) who is interested in helping the association to achieve its aim and willing to abide by the rules of the association.
- b. There shall be a family membership available to include significant others and children under the age of 14, every person included in the family member aged 14 or over is entitled to one vote.
- c. Persons under the age of 14 shall be eligible for junior membership on a reduced subscription and without voting rights.
- d. Every member aged 14 and over shall have one vote at general meetings.
- e. The Management Committee shall have the power to refuse membership to an applicant, where it is considered such membership would be detrimental to the aims, purposes or activities of the association.
- f. Registration and termination of membership: Any member of the association may resign his/her membership and any representative terminate or suspend the membership of any members, if in its opinion his/her conduct is prejudicial to the interests and objects of the association, PROVIDED THAT the individual member or representative of the member organisation (as the case may be) shall have the right to be heard by the General Committee before the final decision is made. There shall be a right of appeal to (Glasgow City Council acting as an independent arbitrator) appointed by mutual agreement.
- g. Any member maybe co-opted at the discretion of the Management Committee, but these members shall not be entitled to vote.
- h. The secretary will maintain a register of the Membership. Subscriptions for membership shall fall annually.
- i. Any personal information you give to us will be processed in accordance with the UK **Data Protection Act 1998**.

5. Management Committee

- a. Members of the Friends of Linn Park shall elect a Management Committee. The Committee shall comprise of the Chairperson, Vice Chairperson, Secretary and the Treasurer and up to 5 ordinary members.
- b. The Chairperson, Vice Chairperson, Secretary, the Treasurer and ordinary members shall be elected annually at the Annual General Meeting and the term of office shall not exceed three consecutive years.
- c. The Management Committee shall meet at least four times a year.
- d. At least 5 Management Committee Members must be present for the Management Committee meeting to be Quorate.
- e. The Committee shall have the power to co-opt other persons to serve on the Committee until the next Annual General Meeting but there shall, at no time, be no more than five co-opted members.
- f. Voting at Management Committee meetings shall be by show of hands on a majority basis. If there is a tied vote then the chairperson shall have the casting vote.
- g. The Management Committee may appoint sub-groups and work parties as deemed necessary who shall be accountable to the committee.
- h. The committee shall be accountable to the members at all times.
- i. All meetings must be minuted and available to any interested party.
- j. All committee members shall be given at least seven days' notice of a meeting unless it is deemed an emergency meeting.

6. General Public Meetings

- a. The committee shall call at least one general public meetings each year, purpose of these meeting is for the group to account for its actions and consider the regeneration and development of Linn Park, according to the association's objectives.
- b. The Chair of the association shall normally chair these meetings.
- c. At least fourteen days notice of such a meeting must be given and advertised in at least four public places.
- d. All meetings, including AGM's must be minuted and available to any interested party.

- e. The quorum for a General Public Meeting is six.

7. Annual General Meeting

- a. The Friends of Linn Park shall hold an Annual General Meeting (AGM) at not more than 15 month intervals.
- b. Where possible members shall be notified personally, otherwise notice will be deemed served by advertising the meetings in at least four public places giving at least fourteen days' notice of the AGM.
- c. The business of the AGM shall include:
 - Receiving a report from the Chairperson of the association's activities over the previous year.
 - Receiving a report and presentation of the last financial year's accounts from the Treasurer on the finances of the association.
 - Electing a new Management Committee and considering any other matter as may be appropriate at such a meeting.
- d. The quorum for Annual General Meeting shall be six.

8. Finance

- a. Any money obtained by the group shall be used only for the aims of the association.
- b. Any bank accounts opened for the group shall be in the name of the association.
- c. Any cheque issued shall be signed by at least two of any three nominated signatures.
- d. The Management Committee will ensure that the association stays within the budget.
- e. The accounts shall be audited at least once a year by the auditor or auditors appointed at the Annual General Meeting.
- f. The audited statement of the accounts for the last financial year shall be submitted by the Management Committee to the Annual General Meeting.

9. Alteration of the Constitution

- a. Proposals for amendments to this constitution or dissolution (see Clause 10) must be delivered to the secretary in writing. The secretary in conjunction with all other officers shall then decide on the date of an association meeting to discuss such proposals, giving at least four weeks' notice.
- b. Any changes to this constitution must be agreed by a least two thirds of those members present and voting at any general public meeting.

10. Dissolution

The group may be wound up at any time if agreed by two thirds of those members present and voting at any general public meeting. Any assets shall be returned to their providers, if they require it, or shall be passed to another group with similar aims.

11. Adoption of the constitution

This constitution was adopted by the members present at the AGM held on:

Date:

Signed: _____ (Chair)

Name: _____

Signed: _____ (Vice-chair)

Name: _____

Signed: _____ (Secretary)

Name: _____

Signed: _____ (Treasurer)

Name: _____

Signed: _____ (Member)

Name: _____

Signed: _____ (Member)

Name: _____

Signed: _____ (Member)

Name: _____

Signed: _____ (Member)

Name: _____

Signed: _____ (Member)

Name: _____