

## Oakwood Townhomes Board Meeting

9/27/16

Meeting was called to order at 5:40 PM

**ATTENDEES:** Eva Goodman, Rita Pouliotte, Terry Thigpen, and Bob Walker.

1. Financial report and status on collections were reviewed.
2. Minutes of June 21, 2016 were reviewed and approved.
3. Landscape contract and the state of the property were discussed.
4. Erosion issue was reviewed.
5. Funds were approved for procurement of an Engineering Report.

### **ACTION ITEMS:**

1. Engineering Report will be procured upon the recommendation of Legal Counsel.
  - a. Cost of project and phase-in process.
  - b. Recommendation on who is capable of supervising the work.
  - c. Recommendations on contractors.
2. Present report to attorney to see how to approach City of Bryan for assistance.
3. Contact Agscapes to make good on shrubs and sod, which are not in good condition.
4. Parking lot lights need repair, specifically on Bldg. 4511. Also check others.
5. Notices on all doors will be posted regarding dumpster and big item disposal/collection.
6. Gutters will be cleaned after leaves fall off trees.

Meeting was adjourned 7:10 PM. Next meeting is scheduled for 1/23/2017.