

755 Parkland air Cadets Parents' Committee Association Meeting

Location: Muir Lake Community School (art room)

Date: Jan 9, 2013

Time: 6:45pm-8:00pm

Who: To be attended by all parents

Agenda for Jan 9, 2013

1. **Call to order**
2. **CO's Report**
3. **Meeting Organization**
 - a. Approve Oct 3, 2013 meeting minutes
 - b. Approval of report for November 2013 (meeting was cancelled) sent out in Dec 2013 and again Jan 6, 2014
 - c. Approval of December 2013 Minutes (meeting was cancelled) sent out Jan 6, 2014
 - d. Approval of Agenda sent Jan 6, 2014
4. **Reports**
 - a. Executive Report
 - b. Treasurer's Report
 - c. Commonwealth Report
 - d. Bingo Report
 - e. Fundraising Report
 - f. Canteen Report
 - g. PR Report
5. **Phonebook Delivery**
 - a. Info and date
 - b. Need event organizer
 - c. Make it a mandatory event
 - d. Storage location
 - e. Address the need of activity
 - f. Request to have a staff member present
 - g. Need for boxes
 - h. Lunch for the Saturday
6. **Communication**
 - a. Facebook, Mailchimp, Phone
 - b. Who to contact and when
7. **New Fundraising**
 - a. Art work that was donated
 - b. The need for fundraising
 - c. Ideas for new fundraising
8. **Election for open positions**
 - a. Vote in new chair
 - b. Fundraising co-ordinator
 - c. Treasurer
9. **Open to parents**
 - a. Ask questions (if time permits)
10. **Adjourn meeting**