

755 PARKLAND AIR CADETS PARENTS' COMMITTEE ASSOCIATION
ANNUAL GENERAL MEETING

Muir Lake Community School, October 3, 2013

Attendance:

Executive: Jeanni Hatt, Brian Shaw, Bob Irwin

Members: Travis Pals, Connie Keller, Eric Boerger, Tracy Shoup, Lenore Acker, Lori Kieser, Dwayne Schroeder, Ryan Lester, Allan Anderson, Brenda Nelson, Marvin Kliewer, Melinda Cummins, Lori Moffat, Christine Lee, Jacquie deLeeuw, Amanda Sedore, Chris Bay, Khadija Hamdani, Arnaud Kouyami, Manu Gruber, Tracy St. Pierre, Abby Goodwin.

League: Evelyn Hutchings, Wayne Reitsma

Air Cadets Staff: Capt. Terry Plant

1. Meeting - called to order 6:50 pm – Vice Chair Brian Shaw

Dwayne Schroeder moved and Lori Kieser seconded, motion to approve the agenda for the AGM, carried.

Bob Irwin moved, Connie Keller seconded to approve the minutes of the October 4, 2012 AGM meeting, Carried.

2. Reports

Executive Report – Brian S welcomed everyone to a new year in the Parents' Association.

Treasurer's Report - For Approval – Jeanni Hatt provided the Treasurer's report. The current balances after accounting for outstanding cheques are: General Account, \$49,351.38, Canteen \$1,420.34, Casino Account \$510.11, and Trip Account \$22,034.98. The audit for the accounts continues. The Trip Committee account has been completed. The general account still needs to be completed and once it is done, the report will be presented to the regular Parents' Committee meeting. Brenda Nelson moved and Eric Boerger seconded that the Treasurer's report be accepted. Carried

Fundraising Report – General for approval – Jeanni Hatt indicated that if the budget being presented at the meeting is approved, the Parents' Committee will need to raise approximately \$20,000 during the course of this year. The executive believes the Parents' Association should carry a one year reserve plus sufficient funds to cover administrative expenses in a second year. Raising \$20,000 will keep the accounts at sufficient balance to cover those expenses. That amount is dependent upon the Casino in July generating approximately \$20,000. The exact Casino total is still not known. Christine Lee moved and Jacquie deLeeuw seconded that fundraising report be approved. Carried.

Fund Raising – Commonwealth – Connie Keller reports that with two games still outstanding the total amount raised at Commonwealth Stadium appears comparable to the previous year. Thus far approximately \$6000 has been raised with a \$2000 bonus. We are still owed money for one game plus the two forthcoming. Thus the total amount should be between \$11,000 and \$12,000. Tracy Shoup moved and Travis Pals seconded that the Commonwealth report be approved. Carried.

Phonebook Coordinator – Tracy Shoup gave the report for Mark Shoup. Tracy reported that the contract with the Chamber had expired and we will need to reapply. Last year, the delivery process produced nearly \$6000 in revenue. If we are successful, we will need to find a new location to store and bag the phonebooks. Jacquie deLeeuw moved and Dwayne Schroeder seconded that the phonebook coordinator report be accepted. Carried.

PR Report – Dwayne Schroeder indicated that it had been a good year for public relations. Presentations had been made at the Rotary and the Spruce Grove Chamber of Commerce. A new mural, painted by Brent Kieser, was unveiled. The Cadets were in the newspaper on a regular basis. This publicity has brought increased fundraising opportunities. Travis Pals moved and Jacquie deLeeuw seconded that the PR report be approved. Carried.

Social Media Report – Jeanni Hatt delivered a social media report. She noted that the website and facebook identity were well received. Parents and cadets were using them to obtain the necessary information about the program. Abbi Goodwin moved and Christine Lee seconded that the social media report be accepted.

League Report – Brian Shaw attended the League meetings. Evelyn Hutchings informed the meeting of the forthcoming provincial committee meetings. Discussion about scholarship training opportunities followed.

CO Report – Capt Plant provided overview of other squadrons to indicate the health of 755 Parkland squadron. She informed all parents that the dress code for the monthly parade cycle will be first Thursday C2 (dress shirt and tie), last Thursday will be PT, middle Thursdays will be C4 (tunic and dark blue t-shirt). Band and ground school training are both running. Saturday October 19 is gliding at Villeneuve airfield. Captain Plant provided her contact information to all parents.

Budget – Brian Shaw presented the budget to all parents. There was discussion surrounding the various expenses and especially the spring FTX in Cold Lake. Parents wanted to know that we could afford the costs and asked questions about revenue streams. Brenda Nelson moved and Jacquie deLeeuw seconded that the budget be approved. Carried.

Elections – Evelyn Hutchings assumed the chair to conduct executive elections.

Chair – Brian Shaw nominated by Jeanni Hatt, seconded by Brenda Nelson. Acclaimed

Vice-chair – Connie Keller nominated by Brian Shaw, seconded by Jeanni Hatt. Acclaimed
Treasurer – Jeanni Hatt nominated by Connie Keller, seconded by Tracy Shoup. Acclaimed
Secretary – Manu Gruber volunteered. Acclaimed
Fundraising Coordinator – Lori Kieser volunteered. Acclaimed.

Brian Shaw returned to the chair. There was discussion about canteen and the role of parents in donating supplies. It was agreed that money in the canteen account could be used to purchase supplies when they are low but parents would continue to provide donations as the primary source of goods. Brenda Nelson volunteered to coordinate canteen.

Motion to adjourn the meeting 8:40 pm by Bob Irwin. Adjourned

Adjourned at 9:10.