



## **Retro Rummage Sale Vendor Application**

Information and guidelines:

- Registration fee is \$25 per space with a table, or \$20 per space without a table.
- Registration is first come, first served, conditional on criteria being met.
- All funds raised from registration fees will support Fort Garry Community Centre programming.
- Spaces will be assigned by the organizers. We cannot guarantee to meet requests for placement.
- Two chairs will be provided for each space. Each table is 6' x 2'. Vendors must provide their own table coverings, if needed.
- Set-up time is Saturday, June 1, beginning at 8:30am. Vendors must be set up by 11:00am. (Possible set up Friday evening, May 31 to be confirmed)
- Tacks and/or nails are not to be hammered into the tables or walls. Please use a sheet or other material to cover your table along with Velcro or tape. Approved tape can be provided for use on walls.
- If you need to be near an electrical outlet please check the box at the bottom of the application form and provide your own extension cord.
- Pack-up must be completed by 6:00pm. Please do not dismantle your space until after 4:00pm. Tables and chairs provided by the community centre are to be left in the space. Garbage and recycling must be disposed of appropriately and all belongings removed from the building.
- There is no smoking or vaping allowed on the premises.
- The canteen will be open throughout the sale and will have a selection of food, snacks and beverages for purchase.
- Credit card and debit payments will be accepted at the canteen on behalf of vendors who do not have this payment option available. Instructions for this process will be provided the day of the sale.
- Promotion of this sale will include posters at both sites of the community centre, email distribution lists, website and social media posts. It is to everyone's benefit for vendors to assist with distributing posters, and share via email and social media.



# Retro Vintage Sale

## A fundraiser for the Fort Garry Community Centre!

Date: Saturday, June 1, 11am –4pm

Location: Fort Garry Community Centre, Victoria site, 80 Derek Street, Winnipeg, MB

Application deadline: May 5, 2019

Vendor fee: \$25 with table, \$20 without table

Forms of payment accepted:

- Cash
- eTransfer to [info@fortgarrycc.ca](mailto:info@fortgarrycc.ca)
- cheque payable to Fort Garry Community Centre
- credit card via Square (additional fee may apply) by phone at 204-505-3970 or in person

Mailing address: 880 Oakenwald Avenue, Winnipeg, MB R3T 1N1

Registration is not confirmed until payment has been received in full and the merchandise description meets the criteria noted below.

NAME(S) \_\_\_\_\_

ADDRESS \_\_\_\_\_

TOWN/CITY \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

PHONE # \_\_\_\_\_ E-MAIL \_\_\_\_\_

MERCHANDISE DESCRIPTION – items must be retro/vintage (50s to 80s) housewares, collectibles, clothing, accessories, jewelry, ephemera etc.; all must be clean and in good repair. Any items that do not fall into these categories may be subject to approval. If you require more space for your description, please attach a separate page. Photos are welcome and will be used for promotion with authorization.

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I hereby agree to abide by the terms outlined in the information and guidelines provided, and include my payment of: \$ \_\_\_\_\_ for \_\_\_\_\_ table(s)/space(s).

\_\_\_ check here if you require space near an electrical outlet. Please provide your own extension cord.

By signing this document you indicate you have read, understand and agree to the guidelines as provided.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Payment form \_\_\_\_\_ Date Received \_\_\_\_\_ Staff Initial \_\_\_\_\_