

### Purpose:

To serve in partnership with other board members to provide legal, organizational, and moral leadership for all activities of affiliate operations. Board members support the activities of operating committees and are responsible for determining affiliate policy in the areas of human resources, planning, finance, community relations and organizational operations and administration.

### Responsibilities and Guidelines:

1. Solicit interest and support for Habitat among personal and professional contacts.
2. Participate in special events and building projects carried out by affiliate.
3. Set and review affiliate mission, philosophy, and goals.
4. Participate in short- and long-term planning for the future of the affiliate in order to research and determine which services and programs the affiliate will provide.
5. Take steps necessary to ensure financial and legal accountability of the affiliate.

### Board Member Commitments:

1. Demonstrated interest in the affiliate's mission and goals.
2. Willingness to expand knowledge of board responsibilities through orientation and ongoing education.
3. Willingness to represent Habitat for Humanity in local community.
4. Commitment to attend and actively participate in all board meetings.
5. Willingness to serve on one or more of the following committees: Fund Raising, Public Relations, Family Selection, Family Support, Site Selection & Preparation, Building and/or regularly volunteer at construction site.
6. All members are required to make an annual financial contribution as they are able.

### Time Frame:

- Length of Commitment: One year (renewable per the bylaws)
- Estimated Hours Required: 6-10 hours per month distributed among
  - Board meeting - preparation and attendance
  - Committee meeting - preparation and attendance
  - Special requests

### Qualifications Preferred:

1. Solid interpersonal relations skills.
2. Administrative and/or management skills.
3. Experience and/or interest in fields relevant to affiliate work.
4. Ability to communicate Habitat's ministry to others with accuracy and enthusiasm.
5. Time and desire to be part of a cohesive team and collective efforts.

### Benefits:

1. Opportunity to make a wide variety of contacts within the local community, as well as among regional, national and international Habitat for Humanity networks.
2. Leadership role in coordination, policy-planning and program implementation of an internationally recognized nonprofit organization.
3. Opportunity to foster meaningful and lasting partnerships with and among others.
4. Chance to help direct activities that will make a positive impact on individual families, donors, volunteers and on the local community as a whole.
5. Opportunity to put spiritual convictions and/or organizational and personal talents to work for a good cause.