



*"we care when there's no one there"*

**PO Box 903, 1517 Meadow Street, Littleton, NH 03561**

**www.secondchancear.org**

**email - secondchancear.org@gmail.com**

## **Volunteer Application**

The Second Chance Animal Rescue of Littleton, NH is a non-profit charitable organization funded primarily through donations. Our mission is to rescue, nurture and find loving, permanent homes for abused and abandoned cats, the prevention of cruelty to animals and the education of current and potential pet owners about responsible ownership. We welcome the participation of those willing to represent our organization in accordance with our mission and philosophies.

Please fill out this application completely, then email, mail or drop off and a Volunteer Coordinator will contact you shortly. Thank you for your support.

Date of Application: \_\_\_\_\_

Name \_\_\_\_\_ Nickname \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

(Cell) \_\_\_\_\_ e-mail \_\_\_\_\_

May we contact you on your work or cell phone? \_\_\_\_\_

In case of an emergency, whom shall we contact?

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Your date of birth \_\_\_\_\_

Do you have any physical restrictions, medical limitations or allergies? \_\_\_\_\_

How did you hear about Second Chance Animal Rescue?

\_\_\_\_\_

Why do you want to volunteer at Second Chance Animal Rescue?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Describe any present or past volunteer positions/responsibilities: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Education (circle last completed): High School 1 2 3 4      College/Graduate School 1 2 3 4 5 6 7 8 9

Are you currently employed?     Yes     No

If yes, what is your work schedule? \_\_\_\_\_

Employer's name and address \_\_\_\_\_  
\_\_\_\_\_

What kind of work do you do? \_\_\_\_\_

Do you have any pets? If yes, let us know how many and their ages. \_\_\_\_\_  
\_\_\_\_\_

Are your animals spayed or neutered? \_\_\_\_\_

If not, please explain \_\_\_\_\_

Animal Experience:

- \_\_\_ Veterinary Hospital
- \_\_\_ Dog Grooming
- \_\_\_ Cat Grooming
- \_\_\_ Rabbit Grooming
- \_\_\_ Horse Grooming
- \_\_\_ Pet Sitting/Boarding
- \_\_\_ Boarding Kennel
- \_\_\_ Farm Animals
- \_\_\_ Horses
- \_\_\_ Animal Breeding

- \_\_\_ Dog Obedience/Training
- \_\_\_ Dog or Cat Shows
- \_\_\_ Dog Agility Training
- \_\_\_ Exotic Animals
- \_\_\_ Emergency Services
- \_\_\_ Wildlife rehabilitation

Other:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other Experiences or Special Skills,  
Strengths and Talents:

- \_\_\_ Gardening
- \_\_\_ Sales
- \_\_\_ Farm Equipment
- \_\_\_ Graphic Arts
- \_\_\_ Clerical
- \_\_\_ Painting
- \_\_\_ Landscaping
- \_\_\_ Carpentry
- \_\_\_ Public Relations
- \_\_\_ Web design
- \_\_\_ Writing or editing articles for publication
- \_\_\_ Photography

- \_\_\_ Calligraphy
- \_\_\_ Computers
- \_\_\_ Crafts
- \_\_\_ Writing
- \_\_\_ Sewing
- \_\_\_ Teaching
- \_\_\_ Working with children
- \_\_\_ Special events
- \_\_\_ Marketing
- \_\_\_ Fundraising
- \_\_\_ Volunteer coordination

Other:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please indicate any specialized equipment/resources you have available, any firsthand experience working with animals, or additional skills, languages or training:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

When are you available to volunteer?

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evening							

Every week   
  Every other week   
  Once a month   
  Special events only

How much approximate time can you commit?

\_\_\_ Hours per Week   
 or \_\_\_ Hours per Month   
 or \_\_\_ Unsure

Would you be willing to volunteer off the Animal Rescue premises?   
 Yes   
 No

Volunteer areas of interest (check all that apply). Every area will need training:

- \_\_\_ Cat care – Cleaning of cat cages and area, and keep cats clean and ready for adoption
- \_\_\_ Cat socialization – Spending time and offering affection to cats waiting for new homes
- \_\_\_ Foster care in your home – Care for recovering cats and new mothers with kittens in your home
- \_\_\_ Fundraising – Organize fundraising events, help with on-going events, solicit donations and business sponsorships from the surrounding communities
- \_\_\_ Gardening – help keep our flower beds looking nice and our yard and parking lot neat
- \_\_\_ Humane education/community outreach - Speak to children at schools about pet care and preventing pet abuse. Go to fundraisers, and other events to discuss animal welfare issues. Dates, locations and times vary.
- \_\_\_ Information/Reception desk – Greet the public and answer questions in person and by phone, pass out information on various topics, assist with filing, data entry, sort donations and much more
- \_\_\_ Janitorial – Vacuuming and mopping, window washing and other general housecleaning duties
- \_\_\_ Farmers Market/Fundraising booth participation - Staff a booth and answer questions, pass out information on various topics, and develop a rapport with the public about Second Chance Animal Rescue. Dates, locations and times vary.
- \_\_\_ Marketing – Distribute brochures and posters to businesses and civic buildings
- \_\_\_ Photograph Cats – Digital photos of adoptable cats are needed for every adoption listing
- \_\_\_ Photograph Events – Digital photos are needed for our website, brochures and publicity flyers
- \_\_\_ Administrative Assistance – Assist staff and board members with mailings, filing, data entry, phone calls, and much more
- \_\_\_ Pet Transport – To and from Veterinary offices and other rescue organizations
- \_\_\_ Special Events – On-site help at fundraising events, Spay/Neuter Clinics & Shot Clinics, all capacities are needed

Other suggestions for your volunteer time with us:

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## Second Chance Animal Rescue Volunteer Agreement and Contract

Please initial after reading:

\_\_\_\_\_ I agree to conduct myself in a courteous and professional manner as a volunteer and as a representative of Second Chance Animal Rescue.

\_\_\_\_\_ I agree to abide by all Second Chance Animal Rescue policies and procedures.

\_\_\_\_\_ I authorize Second Chance Animal Rescue to contact the emergency contact on this application and seek emergency medical care in case of accident, injury, or illness.

\_\_\_\_\_ I agree that my services are provided on a volunteer basis without pay or compensation of any kind and all services are to be performed at my own risk.

\_\_\_\_\_ I understand that in handling animals and performing other volunteer's task there does exist a risk of injury including physical harm caused by the animals.

\_\_\_\_\_ I hereby allow Second Chance Animal Rescue to use any photographs taken of me on property or at a special event for public relation purposes.

\_\_\_\_\_ I agree that on behalf of myself, my heirs, personal representatives and executors, I release, discharge, indemnify, and hold harmless the Second Chance Animal Rescue, its agents, employees, directors and board of directors from any and all claims, causes of action, or demands of any nature of cause, including costs and attorneys fees incurred by Second Chance Animal Rescue in connection with the same, based on damages or injuries which may be incurred or sustained by me in any way connected with my services for Second Chance Animal Rescue including but not limited to animal bites, accidents, or injuries.

I, (name) \_\_\_\_\_ confirm that the information provided on this application is correct. I give my permission to Second Chance Animal Rescue to verify any of the information given.

Signature \_\_\_\_\_ Date \_\_\_\_\_