

**Guidelines for Awarding the Mary Louise Kiehnau
Scholarship for Women
Altrusa International of Door County**

This scholarship will be awarded to a female student who plans to further her education in an Adult Continuing Education or a degree program. Each applicant must be a resident of Door County for at least six months prior to application. The scholarship application is open to a full or part-time female student who have attended at least one year of continuing education or a woman returning to school with the intent of improving their career potential. Scholarships will be awarded based on the applicant's desire to improve her education, financial need, academic ability and community service.

There will be up to five scholarships awarded for the first semester (fall/winter) and up to five for the second semester (winter/spring). Two alternates will also be chosen for each semester. Scholarship money in the amount of \$750 per student/ per semester will be sent directly to the awardee's school. The applicant must be able to show proof of acceptance to a college, university, or technical school.

Please include the following with your application:

- Cover letter from the applicant
- Information about the applicant (see page 2 & 3)
- Two or more currently dated letters of recommendation from the Door County Community (i.e. clergy, employers, teacher, etc.)
- It is preferred that you provide high school or college transcripts).
- Proof of acceptance to a college, university, or technical school

If an application is submitted without these items, it will be disqualified.

Scholarships are awarded to the five most qualified applicants each semester. In the event an applicant does not follow through with her plans for school, the scholarship will be awarded to the alternate. The funds will only be applied toward the applicant's tuition or book/supply needs for the semester it is awarded.

Completed applications should be sent to Anita Karwowski, 1837 Kentucky St., Sturgeon Bay, WI 54235 and must be postmarked on or before July 1st for the fall/winter semester and on or before December 15th for the winter/spring semester. Applicants may call Anita at (920) 746-4066 to verify receipt of the application. The scholarship applicant will be notified of acceptance or denial no later than one month after the application deadline.

Applicants may apply even if they have been turned down previously or if they have already received the scholarship for a previous semester.

Application forms in hard copy format are available at NWTC, UWGB, HELP of Door County, the Door County Job Center, or Door County Social Services. Forms in PDF format are posted on the Altrusa of Door County website www.altrusaofdoorcounty.org or send a request via e-mail Anita Karwowski at kar310@charter.net. The Mary Louise Kiehnau Scholarship for Women is open to all women who meet the requirements listed above including Altrusa members and their families.



Mary Louise Kiehnau Scholarship for Women
Awarded by Altrusa International of Door County
Application

(Please print or type)

Date _____

Name _____
Last First Middle

Address _____
Street or P.O.Box City State Zip Code

Telephone (_____) _____ E-Mail Address _____

Social Security Number _____

PROGRAM OF STUDY _____
SCHOOL ATTENDING _____
REGISTRAR INFO (where check should be mailed) _____
Check Payable to (if different than school name) _____

Schools Attended:

High School _____ Year of Graduation _____

Technical College _____ Year of Graduation _____

College/University _____ Year of Graduation _____

If additional space is needed for answers to the following questions, please use the reverse side of this sheet.

Academic Achievements:

Community Service or Activities:

Briefly explain why you feel you should receive this scholarship:

Financial Need – Including actual course tuition: (Please see pg. 3 to provide information about your financial status.)

Yearly Tuition Costs _____ Yearly Room & Board Costs _____

All applications will be treated in strict confidence. Applications ***MUST*** be completed ***IN FULL*** to be considered. For additional information, please contact the Altrusa Club of Door County at P.O. Box 523, Sturgeon Bay, WI, 54235.

FINANCIAL STATUS

Please complete all areas below that pertain to you.

Name	Occupation	Yearly Gross Income
Self _____	_____	_____
Spouse _____	_____	_____
Parents _____	_____	_____

Please list the name (s) and age (s) of your children.

Name	Age	Living at Home	Employment
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Will your parent (s) or spouse assist you with expenses? If so, please list the amount of help you expect to receive.

\$ _____	\$ _____	\$ _____
Tuition	Room & Board	Other

Additional resources available to student (and spouse) to meet expenses during semester term (s) that financial aid is desired. (Enter total amounts, not monthly amounts.)

Grants, scholarships, loans and other aid already awarded	\$ _____
Paid internships, assistantships, fellowships	\$ _____
Department of Social Services W-2 or other Economic Support	\$ _____
Department of Vocational Rehabilitation	\$ _____
Other Income (name source) _____	\$ _____

State any pertinent facts which should be considered, particularly those which establish financial need.

Please describe your future career plans and significant facts about your life and interests.

I understand that this scholarship is to be used to further my education according to criteria set by Altrusa International Club of Door County (see page 1.) I hereby release all information pertaining to financial and educational records for confidential use by the Scholarship Committee.

 Signature of Applicant _____
 Date