



Instructions for Adopt A Spot Program



Thank you for your interest in the Adopt-A-Spot Program with the Town of Flower Mound! The purpose of this application process is to assist you in completing the necessary requirements to ensure a safe and enjoyable experience.

Attached you will find the necessary forms to apply to Adopt-A-Spot. The packet includes:

- Adopt-A-Spot Program Detail
- Adopt-A-Spot Application form
- Adopt-A-Spot Program Adoption Agreement
- Hold Harmless Release form
- Report form

In order to begin the application process, we will need:

- A legible and completed Adopt-A-Spot Application
- A completed Adopt-A-Spot Program Adoption Agreement
- Hold Harmless Release form for each participant

Please note that the application and the agreement must be both legible and complete before your application can be processed. Upon completion, this application must be approved by the Town. Applications will be submitted by KFMB quarterly for approval. If your location is not approved, we will make every effort to work with you to find a suitable alternative location.

Once you have been approved:

- You will receive an approval letter confirming your adoption
- A sign will be posted at your site of adoption
- You will be listed on the Town's website with the location you have adopted
- You will be provided with supplies to get you started. These supplies will include:
 - Vests
 - Trash bags
 - Recycle bags
 - Cloth gloves
- You will be responsible to provide a Beautification/Clean Up Report (via the internet) for each clean-up (a minimum of 6 per year us required). Pictures would also be greatly appreciated.

Please feel free to contact me directly should you have any questions or concerns regarding the application process. We look forward to helping your event be as safe and productive as possible!

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Keep Flower Mound Beautiful
Board Chair