



Pennsylvania Parks and Forests Foundation
Chapter Annual Report Form
For 12-month period ending 12/31/13

Chapter Name: Friends of Pinchot State Park
Information Submitted By: Betsy Leppo, Secretary
(Name and position held in group)

Please complete and return this form by January 31, 2014 to:

Marci Mowery

PA Parks and Forests Foundation

1845 Market St, Suite 202

Camp Hill, PA 17011

or via email: mmowery-ppff@pa.net **and** pmetzger@paparksandforests.org

Board of Directors (required): Use attached form. Click on **green** tab below.

(PPFF's director's and officer's insurance provider requires current information. Please use the attached form or provide your own current list.)

Do you have a current work plan? Yes: X No: Date updated: January :
(If yes, please attach a copy. If no, do you need assistance?)

Your Chapter's Mission Statement: If not submitted previously

FOPSP: previously submitted

Funds Raised (required): Use attached form. Click on [blue](#) tab below.

Do you have a 2014 Budget? If so, please attach a copy.

FOPSP: 2014 budget in development, pending approval at February FOPSP board meeting.

Projects and Activities: Use attached form. Click on [orange](#) tab below.

The Year in Review

Please list your greatest challenge this past year:

Getting new members; Locating a wood supplier and keeping up with cutting and splitting wood (wood sales are a primary source of income); Keeping up with trail maintenance; Public outreach / getting the word out about FOPSP activities

What do you view as the highlight or greatest accomplishment of the past year?

Purchase and installation of the playground in the campground (Phase II) with financial support from PPF; improvements to the trail system via our collaboration with the Keystone Trail and Mason Dixon Trail Associations.

With the exception of photos, the following documents are required for our permanent files unless previously submitted:

provided 2012 Memorandum of Understanding (MOU) (updated 2010) - if not provided last year as required.

Newsletter - please provide the most recent edition and add PPF to your distribution list.

Membership Brochure if you have one (and it's changed from last year).

Other communication pieces. *Firewood and ice sale guidance docs, FOPSP standard operating procedures*

Photos of any chapter activities (optional) - Photos will be used to create a photo library of chapter activities and general park scenes. If anyone in your chapter is willing to share photos--with credit to the photographer--they would be used in the newsletter and annual report to promote Friends Group activities and in other communication pieces to tell the story of Friends Groups. Electronic versions of photos can be sent to Pam Metzger at pmetzger@paparksandforests.org
FOPSP: Photos on website (see newsletters for photographer credit) at <http://www.friendsofpinchot.org/gallery>

An outline of training needs for your board.

PA Parks and Forests Foundation
For Website Directory

Friends of Pinchot State Park

Point of Contact (POC) for Group: Jim Merlino, Chair, merlino60@comcast.net
(The Person listed here is the primary person who will receive information from PPF and be listed publicly on the chapter roster.)

POC Address: Gifford Pinchot State Park, attn. FOPSP, 2200 Rosstown Road, Lewisberry, PA 17339
POC Phone: Gifford Pinchot Park Office Phone: 717-432-5011; FOPSP email: fopsp@aol.com

Web Site if applicable:
www.friendsofpinchot.org

Facebook if applicable:
<https://www.facebook.com/pages/Gifford-Pinchot-State-Park/175468372494927>

Web/Facebook Contact: Website: Pat Sabold, Director (psaboldFOPSP@aol.com)
Facebook: Melissa Merlino (THYME@comcast.net)

Does your chapter or board meet regularly? Yes: No:

(If yes, on what schedule and where?)

Every other month on the 2nd or 3rd Tuesday, from 6:00-8:00, at the Gifford Pinchot State Park office, at 2200 Rosstown Road, Lewisberry, PA 17339. First meeting of 2014 will be on February 11.

Please list all special events planned for 2014

(please update to Pam Metzger at pmetzger@paparksandforests.org as scheduled)

- > FOPSP members day / open house (June)
- > Trail care days (Oct. 4)
- > Pinchotween (Oct. 18)

Please list all known volunteer days planned for 2014

(please update to Pam Metzger at pmetzger@paparksandforests.org as scheduled)

- > Trail and park cleanup
- > Routine trail maintenance
- > Trail care weekend (Oct. 4)
- > Daily relocation of the goats during March, April and May
- > Daily campground hosting during the camping season

Please list any volunteer needs you may have

(e.g., web/Facebook/social media help, membership, trail workers, etc.)

- > Social media
- > Volunteer coordinator
- > Membership

PA Parks and Forests Foundation
Board of Directors 2014

Chapter Name: Friends of Pinchot State Park

CHAIR	Jim Merlino
VICE CHAIR	Ted Prindle
SECRETARY	Betsy Leppo
TREASURER	Sally Ray
DIRECTOR	Dean Gibbons
DIRECTOR	James Grove
DIRECTOR	Kevin Merlino
DIRECTOR	Pat Sabold
DIRECTOR	Steve Stroman

PA Parks and Forests Foundation
 PPF Chapter Financial Report
 12-month period ending 12/31/13
 Friends of Pinchot State Park

REVENUE:

Membership Dues	\$ <input style="width: 150px;" type="text" value="935.00"/>
Contributions - Individual	<input style="width: 150px;" type="text"/>
Contributions - Corporate	\$ <input style="width: 150px;" type="text" value="1,682.00"/>
Special Events (money earned through sales and event admissions, etc.)	<input style="width: 150px;" type="text"/>
Program Fees	<input style="width: 150px;" type="text"/>
Sales - please specify - e.g. firewood, ice...	\$ <input style="width: 150px;" type="text" value="24,736.00"/>
Firewood	\$ 17,715.00
Ice	\$ 5,991.50
Clothing	\$ 1,029.50
Grants - please specify	\$ <input style="width: 150px;" type="text" value="2,500.00"/>
Other - please specify	<input style="width: 150px;" type="text"/> <input style="width: 150px;" type="text"/>
Total Income	\$ <u><u>29,853.00</u></u>

Do you currently have an additional checking account?

Yes: No:

If yes, have you submitted your year end paperwork to Lisa?

FOPSP: YES

GRANTS

Did you receive any grants in 2013?

Yes: X

No:

If yes, please list. Attach additional page if necessary:

Grant Source: PA Parks and Forests Foundation (PPFF)

Grant Amount: \$ 2,500.00

Project funded: Phase II playground equipment purchase

Do you plan to apply for grants in 2014?*

Yes: X

No:

If yes, please list prospective source, amount and project summary:

PPFF; \$2,500; Phase III of purchasing new playground equipment for the park.

* Prior to applying for any grant, Chapters must contact Marci (717.236.7644 or mmowery-ppff@pa.net) to confirm that the application conforms to the PPFF Bylaws, the Chapter workplan and applicable DCNR regulations.

PA Parks and Forests Foundation

2013 Projects and Activities

Friends of Pinchot State Park

Service Projects:	How Many Projects	392
	Estimated Attendance	1000
	Project Descriptions: Include recurring work days at the park, cleanups, any improvement projects at the park utilizing volunteers, outside service groups, etc. and dates held.	<p><u>Special work days</u>: Fish habitat structure construction & installation, Playground equipment installation in campground, Trailcare Day. <u>Recurring work days</u>: Campground host coordination, campground maintenance, Firewood sales, General maintenance, Goats, Host Coordination, Trail maintenance, trail monitoring. <u>FOPSP administrative tasks</u>: misc. administrative, firewood, membership, playground, secretary, treasurer, t-shirts, volunteer hours, website.</p>
Special Events:	How Many Events	4
	Estimated Attendance	107
	Event Descriptions: Include type of events and date held. "Events" would include annual events such as craft and	FOPSP open house, Outdoor Education Nature Walks
Other Activities:	How Many Other Activities	4
	Estimated Attendance	500
	Descriptions: Include type of activity and dates held for any activity that doesn't fall into one of the above categories.	Assisted with and/or participated in the following activities hosted by other groups: GPSP 4th of July celebration; GPSP Pinchotween
Volunteers:	Total number of volunteers your group has had for the year.	48
	Estimated volunteer service hours provided	3486