

## SUMMARY TAB



### Pennsylvania Parks and Forests Foundation

Chapter Annual Report Form  
For 12-month period ending 12/31/12

**Group Name:** Friends of Pinchot State Park

**Information Submitted By:** Betsy Leppo, Secretary

**Please complete and return this form by January 31, 2013 to:**

Marci Mowery  
PA Parks and Forests Foundation  
1845 Market St, Suite 202  
Camp Hill, PA 17011

**Board of Directors (required): Use attached form. Click on [green](#) tab below.**

(PPFF's director's and officer's insurance provider requires current information. Please use the attached form or provide your own current list.)

**Do you have a current work plan?** Yes:  No:  **Date updated:** 1/22/2013

**Your Chapter's Mission Statement:** If not submitted previously  

FOPSP: Submitted 2009.

Funds Raised (required): Use attached form. Click on [blue](#) tab below.

Do you have a 2013 Budget? If so, please attach a copy.

FOPSP: In development

Projects and Activities: Use attached form. Click on [orange](#) tab below.

## The Year in Review

Please list your greatest challenge this past year:

We had many FOPSP projects and activities this year, which took significant effort on the part of board members and park management to coordinate. We would like to grow our membership and volunteer base in general. We also need several more board members and/or dedicated volunteers to help us with ongoing needs like volunteer coordination and website management. In the next few years the terms of our board members will start to expire. We want to identify and encourage volunteers who might eventually be willing to step into FOPSP leadership positions.

What do you view as the highlight or greatest accomplishment of the past year?

The FOPSP completed multiple projects that increased the number and quality of recreational opportunities for park visitors. The playground installation at the Quaker Race Day Use Area was particularly satisfying because it revitalized a favorite play area for children. This costly project was made feasible through grants we obtained with the help of PFFF. We installed six park benches in key areas of the park and find that they are being heavily used. Several other efforts such as the fish habitat improvement project (construction of 20 porcupine junior fish cribs) and the Trail Care day depended heavily on volunteer labor for their success. Overall, we are excited about the projects FOPSP accomplished this year through partnerships with other organizations including PFFF, PA Fish and Boat Commission, Keystone Trails Association, Mason-Dixon Trail Association, ArcelorMittal, and GenOn. We are also proud of the hard work FOPSP volunteers expended to raise funds through the firewood, ice, and clothing sales, and to promote our organization through a nicely designed website and newsletter.

**With the exception of photos, the following documents are required for our permanent files unless previously submitted:**

previously submitted Memorandum of Understanding (MOU) (updated 2010) - if not provided last year as required.

attached Newsletter - please provide the most recent edition and add PPF to your distribution list.

attached Membership Brochure if you have one (and it's changed from last year).

Other communication pieces.

See T. Prindle CD Photos of any chapter activities (optional)

An outline of training needs for your board:

**Yes>>** FOPSP: We are interested in help and ideas on how to increase membership and engage volunteers. We anticipate these issues will be addressed in part at our February training with PPF.

## PUBLIC INFORMATION TAB

### PA Parks and Forests Foundation

For Website Directory, 12-month period ending 12/31/12

**Chapter**

**Name:** Friends of Pinchot State Park

**Point of Contact (POC) for Group:**

Jim Merlino, Chair

(The Person listed here is the primary person who will receive information from PPF and be listed publicly on the chapter roster.)

**POC**

**Address:** Gifford Pinchot State Park, attn. FOPSP, 2200 Rosstown Road, Lewisberry, PA 17339

**POC**

**Phone:** Gifford Pinchot Park Office Phone: 717-432-5011; FOPSP email: fopsp@aol.com

**Web Site:** [www.friendsofpinchot.org](http://www.friendsofpinchot.org)

**Facebook:** <https://www.facebook.com/pages/Gifford-Pinchot-State-Park/175468372494927>

**Web/Facebook Contact:** Website: Pat Sabold, Director (psaboldFOPSP@aol.com)

Facebook: Melissa Merlino (THYME@comcast.net)

**Does your chapter or board meet regularly?**

Yes:

No:

(If yes, on what schedule and where?)

Every other month (January, March, May, July, September, November), on the 2nd or 3rd Tuesday, from 6:00-8:00, at the Gifford Pinchot State Park office, at 2200 Rosstown Road, Lewisberry, PA 17339.

**Please list all special events planned for 2013**

(please update to Pam Metzger at pmetzger-ppff@pa.net as scheduled)

- >> April: Wildflower walk
- >> Late June: FOPSP members day / open house
- >> Sept. 14: PPFF Goddard Metric Century Bike Ride

**Please list all known volunteer days planned for 2013**

(please update to Pam Metzger at pmetzger-ppff@pa.net as scheduled)

- >> April 20: 2013 Volunteer Day hosted by Pennsylvania Department of Conservation and Natural Resources
- >> *Potential*: April 27: Volunteer Day hosted by the Mormon Church of Jesus Christ of Latter Day Saints
- >> *Potential*: August 10 (rain date August 11): Family Fishing Festival hosted by Channel 43
- >> August 24: Porcupine crib structure assembly and installation
- >> October 4-5: Trail care day with Keystone Trails Association & Mason-Dixon Trail Association
- >> October 19: Pinchotween

**Please list any volunteer needs you may have**

(e.g., web/Facebook/social media help, membership, trail workers, etc.)

1. Growth of membership and volunteer base to help with work days and participate in special events.
2. Find additional board members and/or dedicated volunteers to help with ongoing needs  
(e.g., volunteer coordination, website management).
3. Identify and encourage volunteers who might eventually be willing to step into FOPSP leadership positions.

## BOARD OF DIRECTORS TAB

PA Parks and Forests Foundation									
Board of Directors 2013									
<b>Chapter Name:</b>	Friends of Pinchot State Park								
<b>CHAIR</b>									
<b>First Name:</b>	Jim				<b>Last Name:</b>	Merlino			
<b>VICE CHAIR</b>									
<b>First Name:</b>	Ted				<b>Last Name:</b>	Prindle			
<b>SECRETARY</b>									
<b>First Name:</b>	Betsy				<b>Last Name:</b>	Leppo			
<b>TREASURER</b>									
<b>First Name:</b>	Sally				<b>Last Name:</b>	Ray			
<b>DIRECTOR</b>									
<b>First Name:</b>	James				<b>Last Name:</b>	Grove			
<b>DIRECTOR</b>									
<b>First Name:</b>	Kevin				<b>Last Name:</b>	Merlino			
<b>DIRECTOR</b>									
<b>First Name:</b>	Larry				<b>Last Name:</b>	Reddy			
<b>DIRECTOR</b>									
<b>First Name:</b>	Pat				<b>Last Name:</b>	Sabold			
<b>DIRECTOR</b>									
<b>First Name:</b>	Steve				<b>Last Name:</b>	Stroman			

# CHAPTER FINANCIAL REPORT

## PA Parks and Forests Foundation

### PPFF Chapter Financial Report

12-month period ending 12/31/12

Chapter Name: Friends of Pinchot State Park (FOPSP)

#### REVENUE:

Membership Dues	\$ 955.00
Contributions - Individual	\$ 5.00
Contributions - Corporate	\$ 758.00
Special Events (money earned through sales and event admissions, etc.)	
Program Fees	
Sales - firewood	\$ 14,410.00

Sales - ice	\$	5,422.10
Sales - t-shirts, sweatshirts, hats	\$	2,588.50
Sales - stickers	\$	36.00
Grants - ArcelorMittal	\$	6,000.00
Grants - PPF matching grant	\$	2,500.00
Grants - GenOn	\$	5,000.00
Other - memorial fund, for playground	\$	50.00
<b>Total Income</b>	<b>\$</b>	<b>37,724.60</b>

Do you currently have an additional checking account?

Yes:  No:

If yes, have you submitted your year end paperwork to Lisa?

Yes:  No:

**GRANTS**

Did you receive any grants in 2012?

Yes:  No:

If yes, please list. Attach additional page if necessary:



**Grant Source:** ArcelorMittal  
**Grant Amount:** \$6,000.00  
**Project funded:** Playground equipment

**Grant Source:** PPFF Matching Grant  
**Grant Amount:** \$2,500.00  
**Project funded:** Playground equipment

**Grant Source:** GenOn  
**Grant Amount:** \$5,000.00  
**Project funded:** Fish habitat structures

**Do you plan to apply for grants in 2013?\***

Yes:  X      No:

**If yes, please list prospective source, amount and project summary:**

We will be looking for help to fund the purchase of additional playground equipment for the park. Specific plans have not yet been made.

\* Prior to applying for any grant, Chapters must contact Marci (717.236.7644 or mmowery-ppff@pa.net) to confirm that the application conforms to the PPFF Bylaws, the Chapter workplan and applicable DCNR regulations.

## PROJECTS AND ACTIVITIES

### PA Parks and Forests Foundation

#### 2012 Projects and Activities

**Service  
Projects:**

How Many Projects

268

Estimated Attendance

359

**Project Descriptions:**  
Include recurring work days at the park, cleanups, any improvement projects at the park utilizing volunteers, outside service groups, etc. and dates held.

Task followed by (# work dates): Campground host coordination (8), Campground maintenance (61), Firewood sales (80), Fish habitat structures (1 - August 25), General maintenance (9), New park bench installation (3), Playground equipment installation at Quaker Race (3), The Pinchot Eagle Newsletter (4), Trail maintenance (4), Trail monitoring (6), Trailcare Day (1 - October 6). FOPSP tasks: business card development (2), board meetings (6), clothing orders and sales (17), general administrative related (4), general volunteer related (4), membership tracking and coordination (13), secretary tasks (11), treasurer tasks (27), website maintenance (4).

**Special  
Events:**

How Many Events

1

Estimated Attendance

52

**Event Descriptions:**  
Include type of events and date held. "Events" would include annual events such as craft and other fairs, concerts, etc.

6/30: FOPSP Members Day Open House

**Other Activities:**

How Many Other Activities

5

Estimated Attendance

500

**Descriptions:** Include type of activity and dates held for any activity that doesn't fall into one of the above categories.

Assisted with and/or participated in the following activities hosted by other groups: 4/21 - DCNR/GPSP Spring into Action volunteer weekend; 8/18 - Wellsville Fire Co. Carnival; 10/3 - GPSP volunteer appreciation picnic; 10/13 - PPF Goddard Metric Bike Ride; 10/20 - GPSP Pinchotween

**Volunteers:**

Total number of volunteers your group has had for the year.

45

Estimated volunteer service hours provided

2006.75