

Minutes of the ANNUAL GENERAL MEETING of the Parents' Committee Association of the 755 Parkland Royal Canadian Air Cadets Squadron held on October 04, 2012 at Muir Lake Community School commencing at 6:53 pm

**Minutes:** Of the AGM meeting of the Parents' Committee Association held Thursday, October 04, 2012 in the Art/Science room at Muir Lake Community School

**Meeting Called to order:** Meeting called to order at 6:53 pm by the chair Brian Nieminen.

**Announcements:** Vice Chair Brian Shaw announces that all cell phones be turned off for the duration of the meeting.

Welcome: Chair Brian Nieminen welcomes all attending the meeting and asks everyone to sign the sign-in sheet that is circulating. Brian asks the meeting members to fill out a survey form that is being passed out by Donna Lynn Schmidt and pass them to the Secretary at the conclusion of the meeting.

Introductions: The head table is introduced by Brian Nieminen. The Executive in attendance are: Chair Brian Nieminen, Vice Chair Brian Shaw, Secretary Sheryl Zajac and Treasurer Barb Specht (Wetherill)

Public Relations Dwayne Schroeder, Commonwealth Coordinator Connie Keller, Casino Coordinator Bob Irwin and WEM Fund Raiser Coordinator Brenda Nelson

The parent members introduce themselves one-by-one:

Trent Framingham	Michelle Framingham
Lori Kieser	Tammy Holba
Tracy Shoup	Claire Pederson
Megan Holley	Deidre Newman
Jeanni Hatt	Morag Hone
Donna Lynn Schmidt	Tracy LeMesuiner
Lana Smith	Erin Dean
Anne Boerger	Chris Bay
Becky Bay	Joan Kapteyn
Liam Dean	

**Exec. Not Present:** Chamber of Commerce Phone Book Coordinator: Mark Shoup  
Canteen Coordinator: Lee Harmider

**CO Present:** Captain Plant

**Officer Present:** Lt Anderson

**CIV Present:** Anita Dauleg

**NW Wing Representatives** Assistant Director of Finance –Wayne Reitsma – [waynereitsma@gov.ab.ca](mailto:waynereitsma@gov.ab.ca)

**Motions:**

Motion to approve October 04, 2012 AGM Agenda  
Motioned by Bob Irwin – seconded by Michelle Framingham  
Motion passed

Motion to approve October 06, 2011 AGM Minutes  
Motioned by Bob Irwin – seconded by Donna Lynn Schmidt  
Motion passed

Motion to approve September 06, 2012 PCA Minutes  
Motioned by Brenda Nelson – seconded by Morag Hone  
Motion passed

**Chair Report:**

- Brian Nieminen reports that the trip to Victoria was a success and come in under budget
- Chair gives a glimpse into the highlights of last year. Please see attached Past Accomplishment document as it relates to the discussion

**Vice Chair Report:**

- Brian Shaw reads the proposed new By-Laws
- Wayne Reitsma notes changes that need to be made
- Wayne comments that the By-Laws do not have to be read in entirety at the Annual General Meeting
- Brian Shaw notes the changes and suggests that a special and separate meeting be called for the Executive to make the amendments
- Wayne suggests that the By-Laws be accepted in Principle
- 15 hours additional flight time tabled until November

Motion to accept the By-Laws in Principle  
Motioned by Bob Irwin – seconded by Connie Keller  
Motion passed

**Treasurer Report:**

**Treasurers Report given by Secretary Barb Specht**

**General Account: \$ 41, 107.46**

**Casino Account: \$ 6, 831.61**

**Canteen Account: \$ 3, 256.70**

- All totals reported have the outstanding amounts already deducted
- Casino outstanding \$ 63.47
- General outstanding \$ 110.54 – Food
- \$ 1, 970 Trip Committee ( Cashed Cheque for the Committee)
- \$ 633.28 Kinnaird Bagpipes
- \$ 159.94 Orientating Food Costs
- \$6, 350 WEM Water Park Ticket Fund Raiser
- Bob Irwin asks for income and expenses for the 2011/ 2012 year. Barb produces and reads the Profit and Loss Standard for September 2011 through August 2012.
- The reported income \$ 41, 900.62
- The reported expenses \$ 51, 576.06
- Copies of all meeting Agenda and Minutes are available at LHQ

Motion to approve Treasurer report

Motioned by Bob Irwin – seconded by Donna Lynn Schmidt

Motion passed

**Commonwealth Report**

- Connie Keller reports that she cannot see a playoff game this year
- Next games are October 5<sup>th</sup>, October 13<sup>th</sup> and November 2<sup>nd</sup>. October 13<sup>th</sup> game is between Edmonton and Saskatchewan. Expect approximately 40,000 people for the game. For Oct. 13<sup>th</sup>, cooks need to arrive at 11:00, everyone else 12:00, gates open at 1:00 pm.
- Connie reports that there are gaps in all three games. Volunteers are needed
- Bob Irwin urges that volunteerism for Commonwealth is paramount
- Discussion follows

**Canteen Report:**

- Tammy Holba is the new 755 Canteen Coordinator. Lee Harmider has stepped down.

**CO Report:**

- Captain Plant reports that she is impressed with the 33 parents that came for the first night
- Thanks everyone for coming and being supportive
- Reports that the squadron is getting ready for the annual FTX weekend
- Wayne Reitsma asks when gliding is scheduled
- Captain Plant responds that our gliding has been pushed back and that we are scheduled for May gliding
- Bob Irwin asks where the FTX weekend will be
- Mayatan Lake RV Campground that the McNabb family is building at no cost to us for the Field Training Exercise (FTX)
- Bob Irwin asks for clarity on the Effective Speaking. Wayne Reitsma and Captain Plant respond that there are 3 cadets chosen per squadron per zone and any amount of cadets can join
- Wayne has organized it for the past 3 years and is on the Scholarship Board
- Effective speaking has Toast Masters, cadets learn to speak in front of people, develops cadet abilities in speaking, confidence builder, increases the chance of Scholarship and they learn write and speak techniques.
- Effective speaking will be held Wednesday nights from 6-7:00 pm by Lt Wolff
- Zones are in March, then Provincials, then Nationals in PEI
- Captain Plant can be reached at: 780-405-6585 or 405-7644 or by email: [captainplant@shaw.ca](mailto:captainplant@shaw.ca)

**Lt Anderson:**

- Lt Anderson reports that Remembrance Day will be held in Cherhill again this year, DND is not sponsoring this event
- Brief history given of the cadet that came from Cherhill and that we were invited to attend Cherhill's Remembrance Day Ceremonies annually. When the Sangudo Legion closed it made Cherhill's turn- out bigger
- A list is circulated for food items for this event
- There are 5-6 ovens and cooks at the Legion that will help with food preparation
- Donna Lynn asks why we need to bring all the food after the church service
- Lt Anderson replies that we receive a donation of \$500 annually

**NW Wing  
Director Report:**

- If it is not a DND sponsored event, there should be enough food brought to cover the 45 cadets and the families that attend
- Food can be delivered in person, or delivered to Lt Anderson in the morning at LHQ and she will truck it there
- Lt Anderson asks that 60 muffins be bought from Superstore for the FTX weekend. Jeanni Hatt volunteers to bring them
- Discussion followed
- Wayne Reitsma reports that last weekend's NW Wing meeting in Whitecourt was good
- ACAC end of October has not been received
- Use mail or Purolator for screening applications
- 2013 international exchange hosted by Alberta this year
- 100 people and escorts shown western hospitality for two weeks
- Meet in Ottawa and disperse from there
- The equivalent number come here for exchange
- It is the norm that one cadet per year advances in the power pilot and gliding scholarships
- Secretary asks for copy of the NW Wing meeting
- Discussion follows
- Minutes of the NW Wing Meeting will be forwarded when typed

**Public Relations  
Coordinator  
Report:**

- Dwayne Schroeder reports that an ad has been placed in the local paper
- He is currently talking to local companies
- McDonald's has donated incentives
- He has secured a permanent location for the Chamber of Commerce Phone Books at the old Grove Dodge Location

**Meeting is  
handed over to  
NW Wing  
Assistant  
Director of  
Finance at 8:02  
pm**

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- Wayne Reitsma asks for clarity on elected positions
  - Nominations from the floor with a show of hands

Nominations for Chair – Brian Nieminen

1<sup>st</sup> call, 2<sup>nd</sup> call, 3<sup>rd</sup> call – all in favor – no opposed – nomination closed

Nominations for Vice Chair – Brian Shaw

Brian Shaw left meeting 7:27 pm

Brian Nieminen accounts that Brian Shaw's wanting to still stand as Vice Chair

1<sup>st</sup> call, 2<sup>nd</sup> call, 3<sup>rd</sup> call – all in favor – no opposed – nomination closed

Nominations for Treasurer – Barb Specht (Wetherill)

1<sup>st</sup> call, 2<sup>nd</sup> call, 3<sup>rd</sup> call – all in favor – no opposed- nomination closed

Nominations for Secretary – Sheryl Zajac will not let name stand as Secretary

Bob Irwin steps up for Secretary position

1<sup>st</sup> call, 2<sup>nd</sup> call, 3<sup>rd</sup> call – all in favor – no opposed – nomination closed

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Nominations for Public Relations – Dwayne Schroeder

1<sup>st</sup> call, 2<sup>nd</sup> call, 3<sup>rd</sup> call – all in favor – no opposed – nomination closed

Nominations for Commonwealth Coordinator – Connie Keller

1<sup>st</sup> call, 2<sup>nd</sup> call, 3<sup>rd</sup> call – all in favor – no opposed – nomination closed

**Motion:** **Motion** to adjourn AGM meeting by Brian Nieminen at 8:40 pm, seconded by Morag Hone, motion passed unanimously

**Note:** The next Parents' Committee Association (SSC) meeting will be held on Thursday, **November 01, 2012 at 6:45 pm** at the Muir Lake Community School Art/Science room

**Important Information:** The new 755 Canteen Coordinator Tammy Holba needs donated supplies to help improve the current condition of the Canteen:

- 2 Cases of water
- Couple cases of pop – no caffeine please, just sugar
- Case of Iced Tea
- Juice boxed
- Small bags of chips
- Small bags of Nachos
- Large chocolate bars
- Couple bags of packaged candies like Maynard's, licorice, etc.

For more information please email [755pac@gmail.com](mailto:755pac@gmail.com) or [tlholba@canadasurfs.ca](mailto:tlholba@canadasurfs.ca)

Brenda Nelson has the WEM Water Park tickets available now and reports that on October 18<sup>th</sup> there will be a table set up at the Spruce Grove Wal-Mart. Lori Kieser will be at that table from 11-2 pm. Someone is needed for a couple of hours in the afternoon.

Lori Kieser reports that we have been given a free table on Saturday's at the Stony Plain Farmer's Market until November 10<sup>th</sup>. The hour's volunteers are needed for this event: 9-11 am and 11-1:00 pm. There is no table available for Saturday, October 13<sup>th</sup>.

**Items for Cherhill:**

**6 dozen** – Buns: Deidre Newman is bringing 2 dz. – 4 dozen still needed

**X2** Cheese slices: Anne Boerger and Erin Dean

Dill pickles: Lana Smith

Bread and butter pickles: Megan Holley

**X2** Coleslaw salad: Michelle Framingham and Tracey LeMesurier

**X2** Garden salad: Morag Hone, Tracy and Mark Shoup

**X4** Hot casserole: Jeanni Hatt, Lori Kieser, Lt Anderson – 1 more needed

**X4** dessert: Claire Pederson, Tammy Holba, Barb Specht – 1 more needed

Please contact Sheryl Zajac at [jjjs4@hotmail.com](mailto:jjjs4@hotmail.com), let me know if you would

like to volunteer to bring the remaining food items needed for Remembrance Day.  
Thank you!

**YOU EFFORTS  
ARE  
APPRECIATED:**

Thank you to all that attended the AGM meeting. The 2011/2012 survey forms showed overwhelming positive feedback.

The one recommendation for improvement was that we talk louder at meetings for those in the back.

755 Recording Secretary

Sheryl Zajac